

Seville Condominium 11, Inc. Architectural Change Form

Instructions: Please complete this form and return with a copy of your alteration proposal drawing with dimensions.

Please deliver this request to Seville Condominium 11, Inc.

c/o Ameritech Community Management Partners, LLC

24701 US Hwy 19 N, Suite 102

Clearwater, FL 33763

Susan Ables: sables@ameritechmail.com

APPLICATION FOR ALTERATIONS, INSTALLATIONS & LANDSCAPING CHANGES

Date: _____, 20____

Unit Owner Name(s): _____

Address: _____

Phone #: _____ Phone #: _____

Email Address: _____

DESCRIBE IN DETAIL, THE TYPE OF ALTERATION AND MATERIALS YOU PROPOSE TO USE ON THE ARCHITECTURAL REVIEW FORM. (Page 2)

An application requesting approval of any alteration which affects the, or modifies the existing exterior walls of the building, and therefore in the common element, **MUST BE ACCOMPANIED BY A DETAILED DRAWING INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION, COLOR PHOTOGRAPH AND OR OTHER PERTINENT INFORMATION.**

Include a site plan drawing and a description of materials to be used including any landscaping changes if they so are part of this proposal.

If approval is granted, it is not to be construed to cover approval of any governing codes or requirements. A building permit from the Pinellas County will be required on most property alterations or improvements. The owner is responsible for compliance with all code and permitting requirements. If a building permit is required, you as the owner are required to submit a copy of the permit to Holiday Isles Property Management for record of your start date and completion date of your project.

As a condition precedent to granting approval of any request for a change, alteration, or addition to an existing basic structure, that the application, the heirs and assigns thereto, hereby assume sole responsibility for the repair, maintenance, or replacement of any such change, alteration, or addition. It is understood and agreed that the ASSOCIATION, are not required to take any action to repair, replace or maintain any approved change, alteration or addition, or any damage resulting there from for any reason to the existing original structure, or any other property. **THE OWNER ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE, AND ITS FUTURE UPKEEP.** Also, the homeowner acknowledges that the Association and Management Company will be held harmless from any liability arising there from; and indemnify them for all losses, costs, expenses, and attorney's fee(s) in connection with any such addition to their home or surrounding area.

Owners' Signature _____ Date _____

Owner's Signature _____ Date _____

Owner understands that the Board of Directors has up to 15 days for review and approval or rejection after receipt of this application.

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APPLICATION

NO construction debris or materials may be thrown into the Association dumpster.

Description of work to be completed: _____

Contractor: _____ License # _____ Phone # _____

PLANS & DRAWINGS ARE TO BE INCLUDED IF APPLICABLE (include site, elevation, details and specifications) Please list attachments and anticipated dates for start and completion of the alterations.

Inspected By: _____ Date Inspected: _____

Notes: _____

Board of Directors Final Decision:

- _____ Approved
- _____ Disapproved
- _____ Approved with conditions*

Conditions for Approval*: _____

Board of Directors Signature _____ Date: ____/____/____

Board of Directors Print Name & Title _____